

Invitation for Expression of Interest Provision of Tenant Bus Service for Cyberport

We, Urban Property Management Limited (“UPML”), on behalf of Hong Kong Cyberport Management Company Limited (“HKCMCL”), invite interested parties to submit tender for **Provision of Tenant Bus Service for Cyberport** for a period of two (2) years commencing from 1st April 2019.

The scope of services shall include the application of licence(s), public transport fare subsidy scheme, etc. from relevant Government Department(s) and provide regular bus trips in the morning and evening from Monday to Friday (except Public Holidays) and ad-hoc transportation service to pick-up and drop-off passengers between designated locations and Cyberport.

Interested parties shall complete and return the Reply to Tender Notice **on or before 13th December 2018 at 3:00 p.m. (Hong Kong Time)**.

By Post:

Cyberport Facilities Management Office
Unit 401, Level 4, IT Street, Core A, Cyberport 3,
100 Cyberport Road, Hong Kong
Attn: Assistant Facilities Manager - Procurement & Quality Assurance

Or By E-mail: fmoprocurement@cyberport.com.hk

Or By Fax: (852) 3157 1177

Tender document will be sent to/prepared for collection by the interested parties.

If the company does not submit a tender or decline for submission after having replied to this notice, the company may be suspended from quotation for a period of time.

All costs and expenses incurred for or in connection with any response to this invitation, including the preparation of any submission, shall be borne entirely by the party concerned without recourse to HKCMCL and UPML.

Please note that submissions are being invited on a non-committal basis and this Invitation does not constitute any part of an offer by HKCMCL and UPML. HKCMCL and UPML are not bound to award any contract to any of those parties which have replied to this notice.

In case of doubt, please contact Ms. Gloria Cheung at 3166 3504 directly.

Date of Issue: 7 December 2018

Reply to Tender Notice

Provision of Tenant Bus Service for Cyberport

*Please complete and return this form to UPML by post or by email or by fax no later than **13th December 2018 at 3:00 p.m. (Hong Kong Time).***

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Unit 401, Level 4, IT Street, Core A, Cyberport 3,
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By fax: (852) 3157 1177

We are interested to tender. Please send us one set of tender document.

(If the tenderer does not submit a tender or decline for submission after have replied to UPML with this form, the tenderer will be suspended from quotation for 3 months.)

Name in block letters: _____

Company name: _____

Company address: _____

Tel. no.: _____

Fax. no.: _____

E-mail address: _____

Signature and company chop

Date: _____